**Nepal Public Health Foundation**

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**Email: internship@nphfoundation.org**

**Website: www.nphfoundation.org**

 **PLAN FOR INTERNSHIP**

Name: E-mail: Mailing address:

Phone: University Faculty Advisor:

# Organization Information (Internship site)

Name of Organization: Address:

Name and Job Title of Supervisor: Supervisor’s e-mail: Supervisor’s phone: Start and End Dates of Internship: weeks/months in internship:

# ADDITIONAL DOCUMENTATION REQUIRED:

1. “**Plan for Internship” Statement**

In approximately 500 words describe your “Plan for Internship.” Maintain an appropriate professional tone describing not only why you chose to complete your internship with this organization, but also the type of activities you expect to be involved with during your internship, and how the activities relate to your academic program and career goals. Your statement will be shared your supervisor and others staff at the internship organization. In case, if the internship plan is to carry at research project, briefly state the title, objective and methods.

# NPHF Registration Form

After you have discussed your proposed internship opportunity and plan for internship statement, you will need to complete the Organization Registration Form and have your faculty advisor sign on it (along with your signature).

**3) Attachment of Resume**

When the *Plan for Internship* form and accompanying required documentation are complete, please submit them to:

***internship@nphfoundation.org***